



City of Oak Park

CLAIM FOR INJURY / DAMAGES

"The Family City"

13600 OAK PARK BLVD, OAK PARK, Michigan 48237
(248) 691-7410

Section 19.5 of the Charter of the City of Oak Park, Michigan, requires anyone claiming injury or damages to submit a written statement to the City Clerk. All claims will be forwarded by the City Clerk to the City Manager's Office for processing. If you are Filing a claim for a sewer backup, this form must be filed within 45 days of the occurrence or your claim may be barred.

TO: CITY CLERK

IN ACCORDANCE WITH PROVISIONS OF SECTION 19.5 OF THE CHARTER OF THE CITY OF OAK PARK, I HEREBY SUBMIT CLAIM FOR INJURY / DAMAGES SUSTAINED BY:

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE _____ AGE _____ DATE _____

PLACE WHERE INJURY OCCURRED _____

DESCRIBE NATURE OF INJURY / DAMAGES, EXTENT OF INJURY / DAMAGES, AND CIRCUMSTANCES UNDER WHICH SAID INJURY OR DAMAGES OCCURRED:

IN CASE OF INJURY, WAS MEDICAL TREATMENT GIVEN? yes no
IF SO, BY WHOM? _____

DATES: _____

IS FURTHER MEDICAL TREATMENT INDICATED? _____

WITNESSES:	
NAMES	ADDRESSES
_____	_____
_____	_____
_____	_____
_____	_____

RELATIONSHIP OF INJURED PERSON TO PERSON MAKING REPORT: _____

I hereby notify the Clerk of the City of Oak Park, Michigan, that I intend to hold the City of Oak Park liable for Injuries / damages sustained by _____
on _____ as above described.

Signature of Claimant

STATE OF MICHIGAN)
) SS
COUNTY OF OAKLAND)
Subscribed and sworn to before me this
_____ Day of _____

Signature of Notary Public

_____ _____
My Commission Expires County

This form **MUST** be notarized before submission to the city